

## **Governance Institute of Australia**

### **Articulation Pathways Policy**

<b>Document Identifier</b>	Articulation Pathways Policy
<b>Document Classification</b>	Academic Governance
<b>Approval date</b>	1 December 2018
<b>Publication date</b>	13 January 2020
<b>Summary</b>	This policy outlines Governance Institute's position and processes for providing students with clearly articulated pathways between a course or courses of Governance Institute and those of other educational institutions, by means of the award of advanced standing and/or guaranteed entry. It also outlines the processes to be followed in the development, approval and recording of pathway arrangements.
<b>Authoring Department</b>	Education
<b>Contact</b>	General Manager, Education
<b>Applies to</b>	Higher Education
<b>Distribution</b>	External
<b>Related documents</b>	Governance Institute of Australia Advanced Standing Policy
<b>Review date</b>	2020 Q4

**Issued under the authority of Governance Institute of Australia Board of Directors**

# **Governance Institute of Australia**

## **Articulation Pathways Policy**

### **Policy Statement**

This policy defines the objectives of providing students with clearly articulated pathways between a course or courses of Governance Institute of Australia (hereafter referred to as Governance Institute) and those of other educational institutions, by means of the award of advanced standing and/or guaranteed entry. It also outlines the processes to be followed in the development, approval and recording of pathway arrangements.

### **Aims and Objectives**

1. Governance Institute is committed to providing and expanding clear pathways to assist students, who have previously successfully completed studies elsewhere and who otherwise qualify for admission, to enter an appropriate Governance Institute course with the maximum amount of advanced standing warranted by their previous studies. Governance Institute is also committed, where practicable and by means of similar pathways, to assisting its own graduates and enrolled students, who wish to enrol in a course of another education provider.

### **Overview**

2. The policy applies to agreements with higher education providers, whether Australian or overseas providers, and whether public or private.
3. Governance Institute will, when it determines it appropriate to do so, enter into agreements with other selected education providers to define and publicise the advanced standing, together with any guarantee of entry to a course. The award of any advanced standing to a particular student entering Governance Institute will be subject to the provisions of the Advanced Standing Policy.
4. Articulation arrangements shall conform to Governance Institute's strategic objectives and result in clear benefits to Governance Institute and its enrolled students and graduates.

5. Consistent with the provisions of the Advanced Standing Policy, Governance Institute will endeavour to ensure that students granted advanced standing and/or guaranteed entry to a course of Governance Institute under this policy, are academically equipped to undertake the relevant Governance Institute course.
6. This policy is to be read in conjunction with the Advanced Standing Policy.

## **Definitions**

7. The following definitions apply for the purposes of this policy.
  - a. **Advanced Standing:** credit, expressed in the form of a specified number of credit points, towards an award course, granted on the basis of previous, successfully completed studies or prior learning. For definitions of types of advanced standing, refer to the Advanced Standing Policy.
  - b. **Articulation Pathway:** a formally agreed and approved admission route, for a graduate or enrolled student of another educational provider, into a course of study at Governance Institute, or, for a graduate or enrolled student of Governance Institute, into a course of study at another education provider, with pre-determined advanced standing and/or with guaranteed entry.
  - c. **Articulation Pathway Agreement:** an agreement, between Governance Institute and another education provider that a student, who has successfully completed all, or a specified part, of a course in one of them and who gains admission to a related course offered by the other, will be granted specified advanced standing in the new course and/or be guaranteed admission.
  - d. **Education providers:** Australian universities and other Australian higher education providers (recognised as such by law), and recognised overseas education providers, whose academic courses and subjects Governance Institute considers are of an equivalent quality to those delivered by Governance Institute.
  - e. **Guaranteed entry:** a guarantee of admission to a Governance Institute course or to the course of another education provider, referred to in the relevant Articulation Pathway Agreement, provided the student meets any other published requirements for admission current at the time of application, such as a required level of English proficiency.

## **Procedures**

8. In order to ensure that articulation pathways are publicly available to existing and intending students, Governance Institute will publish on its website the advanced standing determined under all articulation agreements.
9. In order to assure the quality of the articulation pathways covered by agreements, Governance Institute will periodically monitor and evaluate their effectiveness and review their currency.
10. Governance Institute will provide to students obtaining access under this policy to a course of Governance Institute, an appropriate schedule of study to be completed at Governance Institute.
11. When proposing or negotiating an articulation pathway or associated agreement with other education providers, Governance Institute staff will ensure that the proposed agreement aligns with Governance Institute objectives.
12. Articulation agreements with other Australian education providers will generally be for a period of two years and will be reviewed during the second year to determine whether the arrangements remain current or require updating. Articulation agreements with education providers outside Australia will generally be for a period of three years and will be reviewed in the third year to determine whether the arrangements remain current or require updating.

## **Proposing an Articulation Pathway or Articulation Pathway Agreement**

13. Any person wishing to propose an articulation pathway or an articulation pathway agreement between Governance Institute and another education provider must first consult with the General Manager, Education.
14. In accordance with the process set out in Clause 18, the General Manager, Education will then submit the proposal, with a recommendation of support or non-support, for consideration by Governance Institute's Education Committee.

## **Determining Advanced Standing/Guaranteed Entry**

15. The advanced standing, if any, to be given to students and any guarantee of entry in an articulation pathway to Governance Institute course will be determined by Governance Institute's Education Committee upon advice from the General Manager, Education. The General Manager, Education will also advise in any negotiations of advanced standing or guaranteed entry to be awarded to graduates or enrolled students of Governance Institute in an articulation pathway into a course of another educational provider. In determining or providing advice about those matters, consultation will occur with the content specialist of the other education provider.
16. Advanced standing in an articulation pathway will be determined in accordance with the Australian Qualifications Framework (AQF) taking into account the comparability and equivalence of the learning outcomes; volume of learning; program of study, including content; and learning and assessment approaches.
17. The maximum amount of advanced standing for articulation to a Governance Institute award is subject to the provisions of the Advanced Standing Policy (clause 19). Any variations will have to be justified on academic grounds, including the integrity of qualification outcomes and discipline requirements, and the students' likely successful completion of the qualification.

## **Referral of a Formal Proposal for Approval**

18. A proposal for advanced standing and any guarantee of entry for an articulation pathway will be set out in a formal proposal, using a standard template. The formal proposal will be presented by the General Manager, Education to Governance Institute's Education Committee. If Governance Institute's Education Committee endorses the proposal, it will recommend it to the Board of Directors of Governance Institute for approval.

## **Roles and Responsibilities**

### **Reviewing and Re-Accrediting Pathways**

19. Before the term of an articulation pathway and any associated agreement has expired, or whenever Governance Institute's or other education provider's course changes significantly, the pathway and the agreement will be reviewed to ensure that the contents remain current and that the articulation agreement remains aligned with Governance Institute's strategic

objectives and current standards as approved by Governance Institute's Education Committee. If the agreement does not require amendment, it is submitted for re-approval to Governance Institute's Education Committee.

20. If the agreement is to be amended or re-negotiated, the General Manager, Education will initiate the re-negotiation process and refer any draft agreement through Governance Institute's Education Committee to Governance Institute's Board of Directors for approval.
21. In cases where it is decided not to continue with an agreement, the provider will be advised in writing that the agreement will not continue beyond the period of the existing agreement. In cases where the Board of Directors has serious concerns about the quality of the provider's program it may place the provider on notice that the agreement will not continue for the full term and a report will be sent to the appropriate accrediting authority. Further, Governance Institute will ensure that no students are disadvantaged as a result of an agreement being discontinued.

## **Related Documents**

- Governance Institute of Australia Advanced Standing Policy

## **Acknowledgement:**

Governance Institute of Australia gratefully acknowledges the permission granted by Health Education and Training Institute (HETI) for the use of its policy template and policy content in the development of this publication.